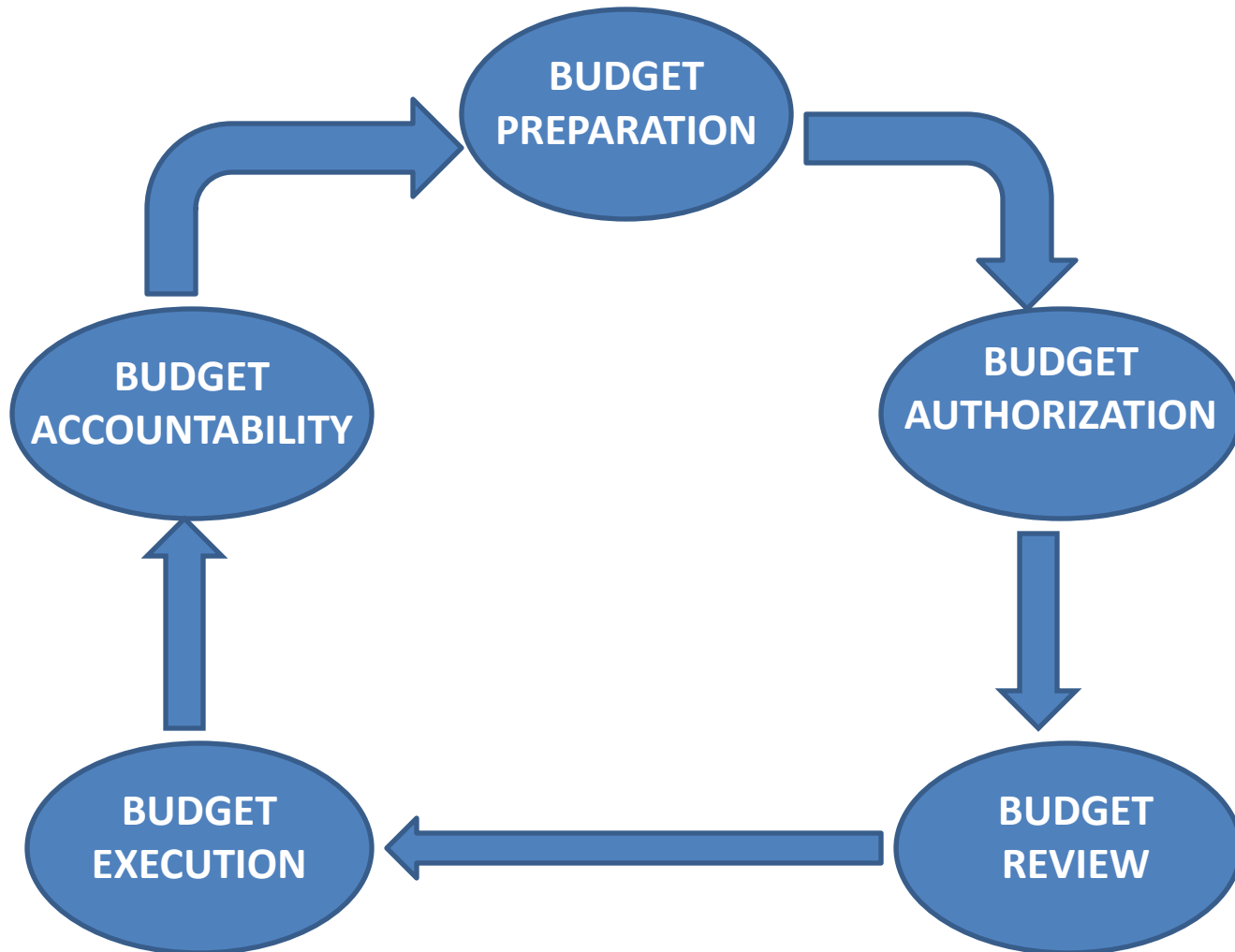


# **BUDGET PREPARATION FOR SHS IN QUEZON CITY**

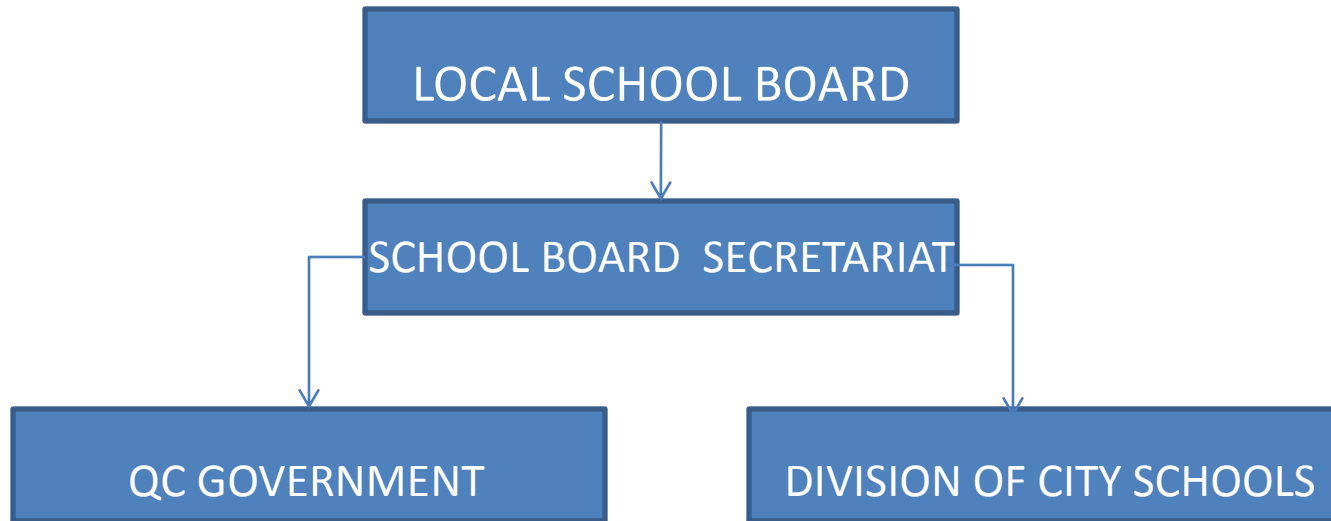
***Susan Reyes-Baetiong***

***QC SCHOOL BOARD SECRETARIAT***

# BUDGET PROCESS FOR SEF



# QC SCHOOL BOARD



- Budget
- Accounting
- Engineering
- Planning

- Budget
- Accounting
- Infra Section
- Planning
- Personnel
- Property

# SOURCES OF FUNDS FOR BASIC EDUCATION FY 2015

SOURCES	APPROPRIATIONS				
	PS	MOOE	PPE	LSA	TOTAL
1. National Government	3,754,416,000	229,124,000			3,983,540,000
2. General Fund	68,449,911	377,000,750			445,450,661
3. Special Education Fund	26,720,000	631,976,000	471,304,000	96,000,000	1,216,000,000
<b>TOTAL</b>	<b>3,954,644,223</b>	<b>1,076,204,200</b>	<b>382,104,000</b>	<b>96,000,000</b>	<b>5,508,952,423</b>

\* Except funds charged against Mayor's Office in the amount of Php 30M and the budget to be appropriated for land acquisition and construction of school building

# BUDGET PREPARATION

**STEP 1.** Issuance of the **City Treasurer of the Estimated Proceeds of the Special Levy on Real Property**

**STEP 2.** Preparation of the **Budget Call** which signals the start of the preparation of budget proposals.

## **CONTENTS OF BUDGET CALL**

Expenditure Ceiling

Budgetary thrust and priorities

Inputs to be considered

Budget calendar and budget preparation forms

Other administrative guidelines

## **STEP 3. Conduct of Budget Orientation**

Spending ceiling

City Treasurer

Resource allocation

City Budget Officer

Fiscal policy decisions

City Administrator

Objectives

SDS

Strategies

Priority programs/activities

Expected results

[PPMP](#)

BAC Chair

# BUDGET PREPARATION

## STEP 4. CONDUCT OF BUDGET WORKSHOP

- 1) Current Reality Dialogue
  - a) Major trends – economic, social, physical
  - b) Recent accomplishments
  - c) Challenges and obstacles
  - d) Strengths and advantages
- 2) Shared Practical Vision
- 3) Strategic Directions-Setting

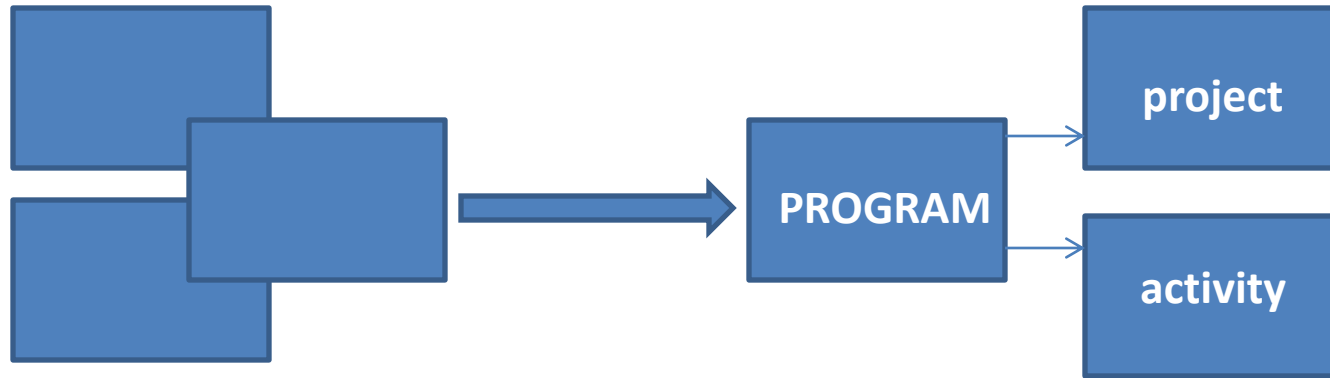


# Budgetary Thrust and Priorities for SEF FY 2015

Education Challenge	THRUST	Key Result Areas
1. Participation Mobilization, Drop-out Reduction	Access	Land Acquisition, Infra, Building Repair & Maintenance, Family Mapping/Survey, Alternative Scheme, Preschool, SPED & Madrasah Education
2. Continuous Improvement Increase NAT Rating	Quality	Training Continuous Improvement Program Academic Achievement Research & Development Instructional Support
3. Increase Efficiency and Effectiveness	Governance	Transparency Efficiency Safety & Security Flagship Program Division Annual Program
4. Smooth Transition and Implementation of K-12 Program	SHS Implementation	Site Acquisition/Identification Investment Plan Curriculum Development Industry Partnership

# BUDGET PREPARATION

## 4. Investment Planning and Prioritization



Cluster of action  
ideas/strategies

## 5. Prioritization and Budgeting



# BUDGET PREPARATION

## STEP 5. BUDGET PREPARATION BY FINANCIAL COST CENTERS OR BUDGET BAHAY



## STEP 6. BUDGET CONSOLIDATION, HEARING AND PRELIMINARY REVIEW BY SDS/ASDS & LSB SECRETARIAT

## STEP 7. PRELIMINARY PRESENTATION & REVIEW WITH THE CHAIR OF LSB

# CREATION OF SHS-TWG (EO No. 125 S-2013)

- Schools Division Superintendent
- Chairperson, Committee on Education, QC Council
- TESDA-QC Representative
- CHED Representative
- Philippine Sports Commission Representative
- PCCI – QC Chamber Representative
- Representatives of Office of the Mayor, Office of the Vice Mayor, Sikap Buhay, City Planning and Development Office, QC School Board Secretariat, Business Permits & Licensing Ofc, QC Polytechnic University, Public Employment Services Ofc and City Engineering
- Bayan Academy Representative
- PTA Federation Representative
- QC Private Schools Association Representative

# FACTORS CONSIDERED IN SHS BUDGET PREPARATION

1. Conduct of SHS Survey for Grade 9 Students to align market demand to SHS students' preferred career path
2. Environmental Scanning (Internal & External)
3. Preparation of SHS Investment Plan
4. Track and Strand Offerings
5. Training of School Administrators and Trainings
5. Land Acquisition and School Building Construction
4. Industry Partnership
  - a) QC SEED Program with Miriam College
  - b) Korphil IT – Tech Voc Track Program
5. Maximization of Existing Facilities by:
  - a) Piloting SHS classes in special schools
  - b) Integrating or Converting Schools
5. Enactment of Ordinances and Resolutions to assist the implementation of SHS

# Environmental Scanning

The INTERNAL and EXTERNAL assessment was conducted through the help of Bayan Academy.

## EXTERNAL:

MACRO- demographic/economic, technological, social/cultural, political/legal

MICRO- customers, competitors, channels, suppliers, public

INTERNAL RESOURCES: Management, Manpower, Machine, Material and Money.

*Data and other inputs were provided by the 46 high school principals*

# INTERNAL ASSESSMENT

1. Areas of Masteral Studies of Teachers
2. Preference of Students and Parents among the Tracks
3. Specialization of Teachers with NCII
4. Buildable Space
5. HEIs, TVIs and Private Schools within the vicinity
6. List of Existing Tools & Equipment vs. Standard Required Tools
7. Number of Existing Classrooms
8. Data on Current Teaching and Non-Teaching Staff
9. School Enrolment for the Past 3 years
10. Percentage of Graduates who Proceed to Tertiary Level after Graduation

# EXTERNAL ASSESSMENT

- Barangays
- Mapping
- City Officials
- Existing Industries in the locality – malls, hospitals, broadcast network, parks & recreation facilities,

# PROJECT SHS FOR QC

The City Government commissioned the **SOUND MARKET AND TECHNICAL RESEARCH SERVICES, INC (SMART)** to:

- a) determine basic profile of all QC Public Schools (facilities, teacher capacities, available resources, etc.)
  - b) make a study on the relative demand for local and global labor market to boost its market share and improve student outcomes.
  - c) build a skill-set in students that lead them to entrepreneurship and employment by understanding the current and emerging trends in the city's labor market - which fields are growing the fastest, which industries have the best long-term prospects, and what competencies are needed for today's "in demand occupations.
  - d) align market demand to student's preferred career path;
  - e) leverage the available city government funds to better align its institutions with the ever-evolving needs of business.
  - f) prepare a curriculum that will satisfy the needs of local and global employers and facilitate the employment of the students and help them keep up with the emerging trends for specialized and typically more-advanced skills needed for continued success.
- 2) Deliverables are the following:
- **Profile of Schools** (*general information, facilities, requirements and preparations for SHS*)
  - **Profile of Grade 9 Students** (*personal information, preferred SHS track and specialization, and plans after graduation from SHS*)
  - **Scanning of Existing Industries in School Vicinity** (*name of business establishments, line of business and size of space (macro, small, medium & large)*)

**INVESTMENT : Php450,000.00**

# Issues/gaps identified in project jobsfit: the dole 2020 vision vis-à-vis the SHS Objective

- Lack of experienced and Highly skilled workers
- School curriculum is not responsive to industry needs
- Lack of Labor Market Information on potential manpower supply
- Provide sufficient time for mastery of concepts and skills
- Develop life long learners
- Prepare graduates for tertiary education, middle level skills development, employment & entrepreneurship

**TWG OBJECTIVE:** Identify current industry and employment demand and anticipate future opportunities.



# **SCHOOL MAPPING**

## **Costing for the classroom.....**

Guidelines being followed:

1. SHS will be held in one-shift
2. Every class will have 40 students
3. Ongoing and proposed constructions in the high schools for BEFF 2014 and SEF 2014 are for SHS use already.

# Assumptions in the Costing

City cost per classroom: **PhP 3.5 M**

Ideal lot Size for a city school site: **2,500 sq. m.**

City cost of lot per sq.m.-**P5,000.00**

# Sample of Classroom Needs Analysis

## Congressional District 1

Schools to offer SHS	G9 Enr.	Enrolees will be from...	Class-rooms Available	Class-rooms Needed in 2016	Ongoing/proposed Clrm . constr.		Clrm. Gap/ excess
					LGU	Nat'l	
1. Balingasa SHS	890	-Balingasa -Masambong -San Jose	41	23		12	30 excess
2. E. Rondon	892	E. Rondon	0	23	12		11
3. E. Rodriguez	701	E. Rodriguez	17	18			1
4. J.J. Luna	647	J.J. Luna	16	17			1

# Cost Estimate to Fill Classroom Gaps in 2016 SHS

Cong'l District	Cost of to Fill Classroom Gap (in Miliion pesos)	REMARKS
1	137	Cost may be reduced if students would transfer to schools where there are excess rooms
2	634.5	Cost may be reduced if Violago, AMLAC, Dakila St. Sites will be utilized
3	49	-
4	0	-
5	487	May be reduced if QCPU would allow construction of additional bldgs. for San Bartolome
6	321	
<b>TOTAL</b>	<b>1.6285 B</b>	

# Cost of Hiring Additional Teachers

Cost /tchr/yr	National	City
Basic (18,549x12 mos.)	222,588.00	
PERA (2,000 x 12 mos.)	24,000.00	
Clothing Allowance	5,000.00	
Cash gift	5,000.00	
PBB (5k-35k)	10,000.00	
13 <sup>th</sup> month	18,549.00	
Chalk allowance	1,000.00	
Supplemental allowance		24,000.00
Rice allowance		6,000.00
	<b>314,937.00</b>	<b>30,000.00</b>

# Computing for No. Of Teachers and its Cost

- Total Enrolment/  $40 \times 1.5 =$  # of tchrs. Needed
- $36,732/40 \times 1.5 = 1,378$
- $1,378 \times \text{Ph.p } 314,937.00 = \text{Ph.p } 433,983,186$   
(cost to the national gov't)
- $1,378 \times \text{Ph.P } 30,000 = \underline{\text{P41,340,000.00}}$  (cost to  
the City)

# Cost of Hiring Non-Teaching Personnel

Cost /year	City
Clerk (8,400 x12 mos.)	Php100,800.00
Security Guard (37,150.35 x 12 mos. X 2)	891,608.40
Janitors (17,032.20 x 12 mos. X 2)	408,775.20
Pamaskong Handog x 6,000	6,000.00
Good Governance Incentive (1/2 month salary)	4,200.00
Service Reward	2,000.00
TOTAL	1,413,383.60

# **SCHOOLS PROPOSED TO BE CONVERTED AS SENIOR HIGH SCHOOLS**

- Marcelo H. del Pilar ES to accommodate SHS from Ramon Magsaysay HS
- P. Tuason ES with dwindling enrolment and with nearby elementary schools



# OTHER PROJECTS/INITIATIVES FOR SHS

**PARTNERSHIP WITH MIRIAM COLLEGE** for the conduct of the project entitled “**QC-SEED: Sustainable Education Enhancement and Development Program**” with the following activities:

1. A 5-day **Executive Course on K-12 Transition Management for Education Leaders** of QC LGU consisting of all secondary school principals, appropriate division supervisors and representatives of attached agencies to DepEd QC;
2. A **3-day QC-SEED Action Plan Development Workshop** with QC Council leaders, DepEd Q officials, invited representatives of attached agencies to DepEd QC, selected PTA, student and industry representatives;
3. A **20-days retooling of QC-LGU English, Mathematics and Science teachers for Grades 11 and 12**

**TOTAL INVESTMENT: Php2,740,625.00**

# SCHOOLS PILOTING SHS FY 2014

SCHOOL	TRACK
1. Don A. Roces Science & Tech HS	Tech-Voc
2. Camp Gen. Emilio Aguinaldo HS	Public Security and Safety

# OTHER PROJECTS FOR SHS

- **Partnership with Kor-Phil**

Korphil IT Training Center will provide supplemental tech-voc training to support the K-12 Education System for its full implementation in SY 2016-2017, through design, provision and implementation of TVET ICT-based training courses that will enable the city's selected teachers of public schools to acquire National Certification and contribute to supplementing the teaching capacity of the SHS; and establish facilities and package courses that will help meet the demands for quality education.

Initially, 100 TLE teachers will be pulled out from their classes and will be replaced by auxiliary substitute teachers. They will undergo **4 months training on Animation and acquire National Certification.**

Total Project Cost: Php46Million

SEF Counterpart: **Php10M** plus the cost of hiring 100 substitute teachers @Php18,549/month for 4 months in the total amount of **Php7,419,600.00**

# ENABLING RESOLUTIONS/ORDINANCES OF LEGISLATIVE COUNCIL IN SUPPORT OF SHS

- Ord. No. SP-2308, S-2014 “An Ordinance **authorizing the QCPU to offer SHS education** SY 2016-2017 until the end of SY 2020-2021 subject to the administrative issuances of relevant government agencies, thereby amending Ordinance No. SP-1030, series of 2001, entitled “An Ordinance providing the charter of the QCPU of 1998 as authorized by Ordinance No. SP-544,s-97 and amending the same.”
- Proposed Ordinance “**Establishing the Internship Policy for all Public Senior HS in QC**”
- Resolution urging the City Government in coordination with the Division of City Schools, QC and the TESDA to **enter into negotiations with private establishments in implementing RA 7686, otherwise known as the “Dual Training System Act of 1994.”**
- An Ordinance mandating the **construction of new school buildings for SHS** and appropriating necessary funds therefore to be taken from the SEF.
- An Ordinance authorizing the City Mayor to **acquire through negotiated sale or expropriation parcels of land for the use of SHS**

## SEF INITIAL INVESTMENTS for SHS FY 2015

OBJECT OF EXPENDITURES	<u>FY 2014</u>	FY 2015
Training Expenses		100,000.00
Honoraria		90,000.00
Scholarship Expenses		500,000.00
Other Supplies	10,097,688.00	20,000,000.00
Other MOE- Hiring of substitute teachers		8,000,000.00
IT Equipment & Software	1,615,000.00	4,000,000.00
Technical & Scientific Equipment	55,000.00	2,000,000.00
Other Property Plant & Equipment	26,171,287.00	40,000,000.00
Furniture & Fixtures	2,756,000.00	
Land		40,000,000.00
School Building		330,000,000.00
<b>TOTAL</b>		<b>442,100,000.00</b>