

**Office of the President
of the Philippines
Malacañang**

MEMORANDUM FROM THE EXECUTIVE SECRETARY

TO : HEADS OF DEPARTMENTS, AGENCIES, OFFICES AND INSTRUMENTALITIES OF THE GOVERNMENT, GOVERNMENT-OWNED OR -CONTROLLED CORPORATIONS (GOCCs), GOVERNMENT FINANCIAL INSTITUTIONS (GFIs), STATE UNIVERSITIES AND COLLEGES (SUCs) AND LOCAL GOVERNMENT UNITS (LGUs)

SUBJECT : ADDITIONAL GUIDELINES FOR THE COMMUNITY QUARANTINE OVER THE ENTIRE LUZON AND MANAGEMENT OF THE CORONAVIRUS DISEASE 2019 (COVID-19) SITUATION

DATE : MAR 18 2020

Pursuant to Proclamation Nos. 929 and 922 (s. 2020) and Republic Act No. 11332, the recommendations of the *Inter-Agency Task Force for the Management of Emerging Infectious Diseases* (IATF) in its **Joint Resolution No. 13 (s. 2020) dated 17 March 2020** are hereby APPROVED, effective immediately over the entire Luzon, including the National Capital Region (NCR), and expiring on 00:00 (12 a.m.) of 13 April 2020. Thus:

1. The operational guidelines approved and adopted by the IATF, in affirmation of and in accordance with the Memorandum of this Office dated 16 March 2020 relative to the implementation of an Enhanced Community Quarantine over the entire Luzon, are hereby NOTED;
2. All heads of departments, agencies, offices and instrumentalities of the government, including the Philippine National Police (PNP), Armed Forces of the Philippines (AFP) and the Philippine Coast Guard (PCG), GOCCs, GFIs, SUCs and LGUs are hereby directed to adopt, coordinate and implement the following amendments and/or modifications to the guidelines under the above-mentioned Memorandum:
 - A. Overseas Filipino Workers (OFWs), *balikbayans*, and foreign nationals shall be allowed to leave the Philippines at any time. Existing travel restrictions to Filipinos shall remain in place.

If traveling within Luzon for the purpose of such international travel, proof of international travel itinerary, with departure scheduled within twenty-four (24) hours from leaving residence or accommodation, must be presented. All departing passengers may be accompanied by not more than one (1) person when traveling to any international port.

The Overseas Workers Welfare Administration may provide transportation services to OFWs intending to leave for abroad.

For purposes of the foregoing, the Department of Foreign Affairs (DFA), Department of Labor and Employment, and the Department of Tourism shall issue joint guidelines.

- B. Heads of mission or their designated foreign mission representatives, including limited foreign mission personnel and staff, may be exempted from the strict home quarantine whenever performing diplomatic functions, subject to guidelines to be issued by the DFA. In all cases, skeletal workforces shall be observed;
- C. Hotels or similar establishments shall not be allowed to operate, except those accommodating:
 - i. Guests who have existing booking accommodations for foreigners as of 17 March 2020;
 - ii. Guests who have existing long-term leases; and
 - iii. Employees from exempted establishments under the provisions of the 16 March 2020 Memorandum, and subsequent modifications and clarifications.

Unless falling under subparagraph C(iii), no new booking accommodations shall be permitted. In all cases, hotel operations shall be limited to the provision of basic lodging to guests;

- D. The following shall be allowed until end of 20 March 2020:
 - i. Transfer of necessary equipment of Business Process Outsourcing (BPO) and export-oriented establishments to facilitate work from home arrangements; and
 - ii. For BPOs and export-oriented establishments to make arrangements with hotels for basic lodging;

For purposes of the above, personnel of BPOs and export-oriented establishments setting-up the foregoing arrangements shall be allowed to travel, subject to presentation of proof of employment, address of employer and residence; and

- E. Philippine Offshore Gaming Operators shall not be allowed to operate.

Except for the foregoing amendments and/or modifications, the guidelines under the 16 March 2020 Memorandum of this Office shall remain in effect.

Finally, all heads of departments, agencies, offices and instrumentalities of the government, including the Philippine National Police (PNP), Armed Forces of the Philippines (AFP) and the Philippine Coast Guard (PCG), GOCCs, GFIs, SUCs and LGUs are hereby directed to adopt, coordinate and implement such other guidelines which the IATF may subsequently issue on the COVID-19 situation, without need of

further approval from the Office of the President, consistent with the respective agency mandates and relevant laws, rules and regulations.

For immediate compliance.

By Order of the President:

[Handwritten Signature]
SALVADOR C. MEDIALDEA

Office of the President
MALACAÑANG RECORDS OFFICE
CERTIFIED COPY
[Handwritten Signature]
ATTY. CONCEPCION ANNY E. FERROLINO-ENAD
DIRECTOR IV
3-18-2020